



Technical Trainer FIFO

The Technical Trainer is responsible for the organization wide delivery of technical training. They will play a critical role that delivers technical training and provides subject matter expertise to the client's Operators and Tradespeople. The Technical Trainer will work collaboratively with internal and external partners to support and implement technical and curriculum, courses and programs for the organization. This role reports to the Manager, Learning and Development.

Key Responsibilities

- Partner with key stakeholders including operational site leadership to determine knowledge levels and recognize training requirements in order to develop and deliver training and training materials to Employees.
- Work with key stakeholders to develop and maintain high standard training materials including checklists and exams for all areas of CLRP Operations as required.
- Work closely key stakeholders to develop, review and maintain training packages and ensure content reflects changes and improvements to industry changes and best practice. Ensure all manuals and documentation and are consistent with the client's standards and branding guidelines.
- Support the improvement of current or the creation of new web-based or instructor-led training courses.
- Oversee and/or deliver training material in all formats including classroom, online, and field demonstration or coaching.
- Monitor and report on training effectiveness through various evaluative methods to identify opportunities for improvement. Updates course documentation on a continuous basis to ensure timeliness and relevance, maintains technical resource documentation, and keeps records of training activities through the client's Learning Management System.
- Communicate on a regular basis with Learners and Peer Trainers/Subject matter experts to ensure the training process is being completed within the established timeframes.
- Work with Technical Document Specialist to ensure communication plan for changes to SOPs and training materials is determined and executed.
- Assist L& D Specialist in the maintenance of curricula as required.
- Work with the L & D Specialist to provide ad hoc reports on training progress and compliance on mandatory training curriculums. Periodically analyze training compliance reports on all mandatory training and address gaps with leaders as required.
- Work closely with the L & D Specialist to assist the site administration team with support tasks associated with the delivery of classroom training (scheduling, materials preparation, environment maintenance, facilitator prep, order catering, etc.)
- Work closely with the Manager L&D to monitor training budgets provided for specific learning programs/courses.
- Work closely with Manager L&D and key stakeholders to determine annual training program and plans are discussed and included in the appropriate budget.

Skills & Qualifications:

- Adult Education Certificate or Diploma would be an asset.
- 2nd Class Interprovincial Power Engineer certificate minimum, strong consideration for a candidate with a 1st Class Interprovincial Power Engineer certificate.
- Experience in developing training materials and presentation techniques for adult education. Previous experience training or education around using adult learning techniques would be considered an asset.
- Minimum 5 years SAGD experience.
- Strong technical background in plant operations.
- In depth knowledge of industry codes and regulations.
- Proven leadership capabilities demonstrated through implementation and troubleshooting of various SAGD operation processes.
- Proficient in the following software; Microsoft Office including PowerPoint, Visio, Excel and Word, Adobe Acrobat.
- A flexible team player with the ability to thrive in a dynamic, fast paced work environment.
- Excellent organizational and time management skills.
- Familiarity with Learning Management Systems – Workday and Cornerstone.
- Strong verbal and written communication skills. Detail oriented.
- Able to work with limited supervision.